



Christian
Health Care
Center

ESTABLISHED 1911

DIETARY ASSISTANT JOB DESCRIPTION

Position Title:	Dietary Assistant
Supervisor:	Nutrition Services Director
Job Summary:	Dietary Assistant assists Heritage Manor Nursing Home residents to mark their weekly menus and help serve residents during meal times.
Duties:	<ul style="list-style-type: none">■ Spend time with residents to help them make their meal choices for the week.■ Assist during meal times by passing out dinner trays to residents in the dining rooms. A meal will be provided for the volunteer.
Requirements:	Complete volunteer application and self-learn orientation program and have annual Mantoux test. Volunteer must understand job assignments and complete them with confidence, maintaining the highest level of care. Volunteer must meet changing conditions or problem solve in a professional manner. Volunteer must always maintain a neat appearance.
Qualifications:	Patience, compassion, flexibility, and good listening skills are required. Volunteers should feel comfortable interacting with elderly residents and work toward a goal of mutual respect, understanding, and friendly interaction. Volunteer must be able to put the residents' interests first. Being well-grounded and possessing good common sense are important.
Time Commitment:	Minimum of one day a week on Monday, Tuesday, or Wednesday for two hours between 10 a.m. and 4 p.m. is required to help with meal choices. Meal-time assistance is requested from 5 to 6 p.m.
Risks:	Standard precautions should be practiced whenever there is a risk of infection. You will be notified of specific precautions when necessary.

I have read the job description for the Dietary Assistant position and understand and accept all that the job requires.

Signature: _____ Date: _____