

***CHRISTIAN HEALTH CARE CENTER MENTAL HEALTH DIVISION***

RAMAPO RIDGE PSYCHIATRIC HOSPITAL

RAMAPO RIDGE PARTIAL PROGRAM

CHRISTIAN HEALTH CARE COUNSELING CENTER

PATHWAYS

**I. This notice describes how medical information about you may be used and disclosed, and how you can get access to this information. Please review it carefully. Effective Date: January 1, 2009**

**II. Christian Health Care Center (CHCC) has a legal duty to safeguard your protected health information (PHI).**

We are legally required to protect the privacy of your health information. We call this information “protected health information,” or PHI. It includes information that can be used to identify you; that we have created or received about your past, present, or future health or condition; the provision of health care to you, or the payment for this health care. We must provide you with this notice about our privacy practices that explain how, when, and why we use and disclose your PHI. With some exceptions, we may not use or disclose any more of your PHI than is necessary to accomplish the purpose of the use or disclosure. We are legally required to follow the privacy practices that are described in this notice.

However, we reserve the right to change the terms of this notice and our privacy policies at any time. Any changes will apply to the PHI we already have. Before we make an important change to our policies, we will promptly change this notice and post a new notice in public areas and on our website at [www.chccnj.org](http://www.chccnj.org). You can also request a copy of this notice from our Privacy Officer (see Section VI below) at any time.

**III. How we may use and disclose your protected health information.**

We use and disclose health information for many different reasons. For some of these uses or disclosures, we need your prior authorization. Below, we describe the different categories of our uses and disclosures and give you some examples of each category.



Christian  
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Center

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