



PASTORAL CARE ASSISTANT JOB DESCRIPTION

- Position Title: Pastoral Care Assistant
- Supervisor: Heritage Manor Nursing Home Chaplain
- Job Summary: Pastoral Care Assistant assists Pastoral Care staff by visiting residents and providing spiritual encouragement.
- Duties: Under the auspices of the Pastoral Care Department, volunteers provide spiritual encouragement by engaging them in prayer, reading the Bible, or providing spiritual materials.
- Requirements: Complete volunteer application and self-learn orientation program and have annual Mantoux test.
- Qualifications: Patience, compassion, flexibility, and good listening skills are required. Volunteers should feel comfortable interacting with elderly residents and work toward a common goal of mutual respect, understanding, and friendly interaction. Volunteers must be able to put the residents' interests first. Being well-grounded and possessing good common sense and a strong faith in God are important.
- Time Commitment: Minimum of two hours one day per week is required.
- Risks: Standard precautions should be practiced whenever there is a risk of infection. You will be notified of specific precautions when necessary.

I have read the job description for the Pastoral Care Assistant position and understand and accept all that the job requires.

Signature: _____ Date: _____